

CARLETON UNIVERSITY LIBRARY

Senate Library Committee

Minutes of December 5, 2014

Present: Stephen Fai (Chair), Wayne Jones (Interim University Librarian), Denine Eby (Committee Secretary), Jane Fry (Library Staff), Rabbi Hossain (Graduate Student), David Jackson (Spratt), Maher Jebara (Graduate Student Alternate), Cecilia Jorgenson (Graduate Student), Chris Joslin (FED), Paul Keen (FGPA), Christine Laurendeau (Science), Laura Newton Miller (Librarian), Jaffer Sheyholislami (FASS)

Regrets: Katrina Crocker (Undergraduate Student), Tom Darby (FPA)

Guests: Emma Cross

1. Adoption of the Agenda

MOTION to accept the agenda as circulated: moved by Jane Fry and Cecilia Jorgenson.

Carried.

2. Review of the Minutes of June 2, 2014.

MOTION to approve the minutes of June 2, 2014.
As circulated: moved by Rabbi Hossain.

Carried.

3. Business Arising from the Meeting of June 2, 2014.

No business arising.

4. Update on Library Activities (Wayne Jones)

4.1 Strategic Plan

The library has developed a draft of its own Strategic Plan which is modelled on the University's Strategic Integrated Plan (see item 5).

4.2 Construction and Library Traffic

Renovations of the Library are complete. We have noticed much heavier use of the building: the annual gate count before renovations was about 700,000, including Page Break customers. Numbers have exceeded 1 million since January 2014, not including Page Break.

4.3 Collections Budget

The Library's annual budget is about \$15 million: \$9 million is for salaries, \$5 million for collections, and \$1 million for operations. The collections allocation is modest compared to other university libraries of Carleton's size. Three-quarters of the collections budget is earmarked for e-resources (ejournals, databases, ebooks, etc.). It has been more or less steady at this amount for the last few years, but that in fact means that our ability to purchase is declining, as we take product increases (often about 3%) and the fluctuating exchange rate (the majority of our invoices are in US dollars) into account.

4.4 Donors

The newly renovated study rooms are available for naming through donation. Funds from donations are usually directed to collections or processing of collections. We have named one room, and two are in process.

4.5 Jacob Siskind Music Resource Centre

Construction has started we are hoping it will be completed early next semester. It is located on the 5th floor of the Library, in the space formerly occupied by Archives and Research Collections.

4.6 Ottawa Resource Room

Located at the tunnel level and the bottom of the spiral staircase, this room will concentrate on collections relevant to the Ottawa area and its environs. While it is a work in progress, many classes have already been held in this room in areas such as geography, history and architecture. We are hoping to have an official opening sometime in the New Year to which many, including Senate Library Committee members, will be invited.

4.7 Joy Maclaren

It is with sadness that the Library reports the passing of Joy Maclaren, who was a tremendous supporter of the Library and the New Sun Joy Maclaren Adaptive Technology Centre.

4.8 Royal Society of Canada report

The society recently issued a report on the state of libraries and archives in Canada. We will discuss at the next Senate Library Committee meeting.

5. Library Strategic Plan 2013-2018 (Wayne Jones)

Deferred to next meeting.

6. BIT-IRM Program Update (Emma Cross)

The Bachelor of Information Technology - Information Resource Management is a new program that will be the fourth stream of the BIT program in conjunction with Algonquin College. It combines a BIT bachelor's degree with a library and information technician diploma. This is a unique program in Canada, and it combines classroom, experiential learning and co-op.

It is still in the approval process with the Carleton University Committee on Quality Assurance (CUCQA), but if approved the plan is to have the first cohort in fall 2016. As part of this process, there was an external review done by 5 people from across Canada and 1 person from Britain to review the proposal for the program. The delegation met with representatives from Algonquin and with staff from Carleton University to discuss the program.

There is a demonstrated need for a program like this as the skills required in libraries have changed, with more call for staff with technical, database, and other skills.

7. Extending Library Hours (Maher Jebara)

Maher Jebara presented the committee with a motion to extend Library hours to 24 hours a day during winter and fall semesters. Other university libraries have implemented these opening hours. Maher mentioned how being open around the clock would enhance the learning experience, and attract future students and current students due to the safety of studying in the Library late. These hours

could be isolated to just one floor in order to save on staffing and operational costs. Currently, Carleton Library is open 24 hours only during exam periods

It was suggested that the Library give the 24 hour opening a 1-month test run to see if the idea is feasible. Wayne will work with Gilles Monast to verify numbers, and report back to the committee at the next meeting.

Action: Wayne

8. Public Services Review (Wayne Jones)

The Public Service Review Group was initiated in October to review direct services to patrons across the Library.

9. Any Other Business

No other business arising.

10. Date of next meeting and Adjournment

Next meeting tentatively set for mid-February 2015.