Field of Specialization: Discovery Systems Librarian

Academic Unit: Library – Library Technology Services

Category of Appointment: Preliminary (Confirmation-Track)

Rank/Position Title: Librarian II

Start Date: May 1, 2019

Closing Date: Review of applications will begin January 14, 2019 and continue until the position is filled

About the Position:
This position has a significant role in ensuring the LSP, discovery interface and related applications provide reliable and efficient access to the Library's collections and resources. This position works in close collaboration with Library colleagues, campus partners, and OCUL member libraries to ensure that these library systems continue to meet evolving needs of the Library and its users.

About the Library:
The MacOdrum Library promotes excellence at Carleton University by collecting, preserving, and providing access to information resources and services for our teaching, learning, research, and administrative communities, wherever they are located.

The Library consists of a main building at the heart of the campus which holds over 3.7 million items and an on-campus storage facility with a capacity of 800,000 volumes. There are 137 FTE positions in the Library including about 25 librarians, 75 support staff, three senior management librarians, and about 75 part-time student positions. The Library participates in co-operative ventures with area libraries and museums as well as libraries in research institutions across Canada. It is also part of the Ontario Consortium of University Libraries and the Canadian Research Knowledge Network. For more information about the library, please visit our website at: https://library.carleton.ca/.

Qualifications:
Applicants must have a Master's degree in Library and Information Science from an accredited library school is required. Four or more years of experience working in the systems area of an academic library, with specific experience in upgrading and supporting library service platforms, integrated library systems, and/or discovery platforms. In addition, experience leading or playing a significant role in the implementation or significant upgrade of an LSP, ILS, or Discovery system is strongly preferred.

Experience overseeing library systems in the context of a library consortium would be an asset.

Reporting to the Head of the Library Technology Services Department, the Discovery Systems Librarian is responsible for the ongoing operation, support, and development of the Library's library services platform (LSP), a shared service and collaborative effort coordinated by the Ontario Council of University Libraries (OCUL).

They must also have:

- Strong expertise in overseeing and supporting library services platforms, integrated library systems, and/or discovery interfaces.
- Expertise in project management and coordinating teams to implement, enhance, and support library systems.
Expertise in promoting and providing training on library systems.
Ability to work with other departments, vendors, and other groups outside the library to achieve specific goals.
Ability to manage time and set priorities, manage multiple projects with competing deadlines and work under pressure.

The complete position description is available at:
http://www.library.carleton.ca/about/employment/career-opportunities

Application Instructions:
Review of applications will begin on January 14, 2019 and will continue until the position is filled. Candidates should send an application package to the Office of the University Librarian by email in one single PDF document with "Discovery Systems Librarian" in the subject line to Lib-Admin@Carleton.ca. Candidates must include a statement of interest and current curriculum vitae. In addition, short-listed candidates will be asked to provide letters of support from three references.

Please indicate in your application if you are a Canadian citizen or permanent resident of Canada.

About Carleton University:
Carleton University is a dynamic and innovative research and teaching institution with a national and international reputation as a leader in collaborative teaching and learning, research and governance. With over 30,000 students, 900 academic faculty, and 1,100 staff and more than 100 programs of study, we encourage creative risk-taking enabling minds to connect, discover and generate transformative knowledge. We are proud to be one of the most accessible campuses in North America. Carleton’s Paul Menton Centre for Students with Disabilities has been heralded as the gold standard for disability support services in Canada.

Located in Ottawa, Ontario, Canada’s capital city has a population of almost one million and reflects the country’s bilingual and multicultural character. Carleton’s location in the nation’s capital provides many opportunities for scholarship and research with groups and institutions that reflect the diversity of the country. To learn more about our university and the City of Ottawa, please visit www.carleton.ca/about.

Carleton University is committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the further diversification of our university including, but not limited to: women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation, gender identity and/or expression. Carleton understands that career paths vary. Legitimate career interruptions will in no way prejudice the assessment process and their impact will be taken into careful consideration.

Applicants selected for an interview are asked to contact the Chair as soon as possible to discuss any accommodation requirements. Arrangements will be made in a timely manner.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. All positions are subject to budgetary approval.