

Senate Library Committee

Thursday November 21st, 2019

ML252 9am -11am

Attendance: Anne Bowker (Chair), Alicia Ott (Secretary), Wayne Jones (University Librarian), Omair Shafiq, Siobhain Calkin, Reid Smith and Tracey Lauriault

Regrets: Heather McDonald, Hilary Becker, Ved Shimpi, Hemant Gupta and Paul Keen

Guests: Amber Lannon (Associate University Librarian), Edward Bilodeau (Associate University Librarian), Laura Newton Miller (Department Head), Patti Harper (Department Head, RSS), Joel Rivard (Librarian), Chris Trainor (Department Head), David Jackson (Librarian), Sally Sax (Librarian) and Matthew Gertler (Librarian)

1. Introductions

Introductions were made by committee members, observers and new Chair Anne Bowker introduced herself.

2. Agenda

Agenda was approved as presented.

Moved by Siobhain Calkin, Seconded by Tracey Lauriault

3. University Librarian Remarks

University Librarian Wayne Jones noted there has been a recent need to reinvigorate the Senate Library Committee. Senior Staff Council brought forward agenda items and pressing matters from their departments to build today's agenda. The result was having the experts to speak to the topics. This was a conscious effort to have more involvement from the experts within the library.

4. Deselection Policy (Laura Newton Miller, Chair, Collections Committee)

Department Head Laura Newton Miller introduced the role of the Collections Committee. Laura acknowledged the need for a revised policy to address the needs of all the faculties. It was noted there was an identified need to streamline the policy and the process.

The policy was condensed from four pages to two pages and moved into point-form format. It was noted that the Collections Committee consulted with the Research Support Services department and the Senior Staff Council. There was an addition to the policy that addresses that the library is sensitive to the needs of different disciplines. Laura acknowledged in the past that consultation on deselection needed improvement.

Tracey Lauriault noted there was a special point in the policy that highlights the Architecture Department, noting the merit, but are lots of other disciplines. Department Head Laura Newton

Miller acknowledged that Architecture was used as an example.

An observer asked if | "Any books that are deselected, will there be a digital version replacement?"

Department Head Laura Newton Miller noted there are a variety of items that are reviewed to ensure access to the materials, this will range from online resources to ILL from another University. Research Support Services ensures that the faculty and students will have access to these materials in some capacity.

Senator Siobhain Calkin requested the opportunity to review a scenario focused on illustration. When faculty are dealing with a primary resource and if sources are only available in electronic format, this slows down the research process for both faculty and students (if they can allow access the material through digital means). Digital interface slows down the reference process. Senator Siobhain Calkin requested the policy acknowledge primary text.

Department Head Patti Harper noted that Research Support Services will make recommendations for primary text to go up to Archives to ensure the materials are protected. There is the need for Faculty to let the Subject Specialists aware of these needs.

Librarian Sally Sax noted that this an opportunity for librarians to use the Subject Profiles in a way to address the above noted concerns.

Senator Tracey Lauriault echoed her support to Senator Siobhain Calkin with the example of the Atlas of Canada. During the digitization process conducted by Library Archives, the page index was in a different order and there are pages missing. The front of the Atlas was scanned and therefore missing the reference to the signatures by past Prime Ministers.

Associate University Librarian Amber Lannon invited the committee to look at the policy with the importance of the first line of the policy "Items are deselected that are no longer support the research and teaching needs of the University." This is a practical capacity on how deselection process occurs.

There was a request by the committee to add the consultation process to the deselection policy. The document presented is a draft document that all departments are working with. It was noted that an outcome of the consultation process the need for library representatives from each faculty departments was identified.

Department Head Patti Harper noted that there's now Collection Coordinators which allows professional services staff and librarians to focus on the Interdisciplinary. Research Support Services is now working on the outward communications. Department Head Patti Harper and Collection Librarians are now visiting Chairs and Directors meetings. There is an Interdisciplinary Librarian who is the key liaison communicating with the different faculties. The Teaching and Learning Librarian is able to coordinate the resources between librarians and the faculties. Creating more opportunities to create a more forward approach to communicate.

Senator Tracey Lauriault noted that the Senate Library Committee hadn't been working and didn't have the difficulty discussions. It was noted that the questions are being asked because all the faculty and staff really care. Senator Tracey Lauriault was very worried about the library, the collections and there were some major issues. Seeing the process of trust being rebuilt is excellent. Senator Tracey Lauriault noted she is really looking forward to working together as a new committee. Department Head Laura Newton Miller to bring back the Deselection Policy to the February 6th meeting.

5. Security Gates (Amber Lannon, Associate University Librarian)

Associate University Librarian Amber Lannon started the discussion by addressing that the gates on level two are silenced and there are no gates on level one. It was noted there were a lot of factors that went into these decisions. There have been no evidence that materials are leaving

The gates on level two were alarming for no reason. Consulted with other Universities, and 10 Universities who responded have silenced their gates. It was noted that gates don't stop anyone who actually wants to steal the materials. The gates are mobility issues, there are a lot of libraries as the evidence grows to make the entrance more accessibility for access to the library.

Understand there are concerns for materials leaving the library. Noted if something is irreplaceable, these items will moved to Special Collections. If there is something missing from the collection the library will rush order. There have been high level discussions around RFID and implementation. The costs of this option is \$350,000 + and does not include gates or staffing for implementation. There was a general discussion from the committee of the benefit of RFID to the Library and University as a whole.

The Senate Library Committee noted having a University Library with no security is not a good thing and we need to think about the protection of the collection. \$350,000 is not a lot of money to protect the collection. Associate University Librarian Amber Lannon to report back after Budget proposals with an update.

6. Omni Launch (Edward Bilodeau, Associate University Librarian)

Associate University Librarian Edward Bilodeau started the discussion by announcing that the Library is implementing a new library services platform called Omni. This is shared platform with 13 other OCUL university libraries with a go-live date of December 10th. The largest change will be seen with the Library Catalogue and Summon (home page search) which is being replaced by Omni. It was noted that Ares and Racer will not be changing.

It was noted that the go-live is the first day of exams, and the goal for the library is to have minimize disruption on the students and faculty. The new tools will be where the old tools were. Associate University Librarian Edward Bilodeau gave a visual overview of the search results and noted this was not a full demonstration.

There will be a search scope that is Carleton and Omni Libraries; you will be able to search the physical resources from all fourteen libraries and this will allow interlibrary loans.

There will be changes to circulation policies. There will be changes to the number of maximum borrowing items for students, faculty and staff increases from 100 items to 500 items. Students, faculty and staff are all allowed unlimited renewals on borrowed items. Undergrad students can now also borrow for 120 days to be the same as graduate students, faculty and staff.

The communications around this have been incredible and this is a very exciting for faculty.

There will be opportunity to generate notices for new materials but until the system has been launched, we are unsure what that will look like and to do it in a meaningful way.

Senator Siobhain Calkin asked how will faculty be able to provide feedback, how will the rare book with foreign languages be dealt with? Associate University Librarian Edward Bilodeau noted that he doesn't have an answer for the special characters and languages. This will be discussed with the Department Head of Special Collections. There will be the opportunity for the meetings again with the departments and library representatives.

6. Book Arts Lab (Patti Harper, Department Head, Research Support Services)

Department Head Patti Harper began the discussion by engaging the committee with perfect example of collaboration between a faculty and the library; the Book Arts Lab project which started two years ago. During this time, the University had created a strategic mandate for experiential learning. This is very common with the STEM faculties and not traditionally offered the FASS. STEM are looking at 80% experiential learning opportunities compared to FASS with 40% experiential learning.

The community members are eager to collaborate with faculty and students and the Master Printer is coordinating that. The launch was highly successful and the winter term is starting to fill up. The Book Arts Lab is to be handled, used and not treated as a museum.

It was noted from across the committee that a big congratulations are in order for Patti and her team for an incredible job done. There is an opportunity for an online repository to share their work. Working very closely with the Special Collections department and building the collection to support it.

7. All Other Business

It was requested that the Collections Committee integrate into the Deselection Policy a section around faculty communications and bring forward to the April 28th meeting.

There was a request to have the collections budget brought forward to the February 6th meeting.

There was a request to have a presentation on the repository resources as there are current multiple platforms available. This will be presented at the April 28th meeting date. One of the pieces will be a new digital collections platform which will be able to handle any digital resource.

There was a request to have a tour of the library at the February 6th meeting.

Next Meetings

- February 6, 2020 9am – 11am (252ML)
- April 28, 2020 1pm-3pm (252ML)