Student Library Advisory Committee Meeting Agenda

Date: Wednesday, November 27th, 2019

Time: 1:30 to 3:00pm

Room 503 – Siskind Room

Welcome and introductions

David Jackson, the Teaching and Learning Librarian at Carleton University Library was present to discuss one of the themes that came out of our initial Student Library Advisory Committee meetings. **Theme:** More opportunities for learning about the library/services/collections

A full list of points made at the initial meeting can be found [here](#).

- More frequent library tours (especially for 1st years) - idea raised of a scavenger hunt, also raised the idea of being linked to credit.
  - Is there a better way to explain to first years what is available to first-year students?
  - Some first years don’t feel that their research is “important enough” to come to the library.
  - There is a Learning Incentive Program in engineering. Perhaps a Research Methods Course, David does teach this course through Centre for Student Academic Support (CSAS). CSAS is not a library service so we do have to go through them. Perhaps we can build better workshops with library content as the focus?
  - When would be the best time to run these sessions? We currently do them at the end of September.
  - Perhaps emails targeting specialized library content. E.g. Library Tours! People want targeted emails. In each term.
  - Most first-year students just use the content provided by their professors.
  - Perhaps consider holding sessions after reading week? This would allow you to get your grades back. It might be more impactful?
  - Perhaps consider emailing second-year students? This is where students really have to start conducting research.
  - Mike Reynolds might be able to reach out to the Student Experience Office about sending emails to specific “year” students?
  - When they come to the library to do campus orientation tours, perhaps have a library staff member involved.
  - In-class time is limited, professors often only have 2 hours (plus one for tutorials).
  - Perhaps the department can encourage students to come to the library.
  - Can we physically go to the department?
  - David is currently working on something with Residence.
    - The library will have space in Residence
    - March – One night to have a 3-hour event where we go into student space.
  - Could a “bookmobile” model be used? The library does have a “Sit’n’Cite” pop up in the University Centre twice a week.
    - It can be found in the atrium a.k.a. the “dancing” space.
    - Promoted on the TV screens- no one saw this on the screens, the screens take too long to cycle through.
GSA sends out emails… CUSA? *** I will ask Mike about this *** Flash this in in the current students 

Expand locations: Sit and study areas. Some additional spaces to consider are: Loeb C elevator and Southam Hall, new building lounge areas.

Students think that it is important to catch people where they are studying.

David: The way we decided where to set up these locations was that we walked around campus to figure out good space.

We discussed additional ways that students might engage with the libraries outside of scavenger hunts and tours, and in-person vs. online. What should this look like? Murder in the Stacks at The University of Toledo Library

Incentives-? It might be nice to have additional incentives for taking part in library events, such as Tim Hortons gift cards, swag, team up with other partners.

Find a way to sell to depts – add % to mark

Other places on campus have incentives such as the Paul Menton for note-taking

These events should probably happen in the first few months.

Can these be built into the provincial experiential learning or perhaps a research skill ‘bundle’?

Within the Faculty of Arts and Social Science we want to create common modules, FYSM courses will have modules in correspondence with EDC.

● **Improve knowledge of on-line search process**
  ○ How do we better let people know what services and materials we have access to?
  ○ Our next meeting will have representatives from systems. This might fit better here as well.

● **librarian visits to first-year classes to speak about resources**
  ○ Video: “Here is the library!!!!”

    ■ Feedback: It would need to have a good voice..., some enthusiasm, not way at the bottom of the page – highlight better on library page; Uncle Stevens guide should be at the top of the page

● Could the library offer its own workshop?
  ○ Such as a Research Methods Class: How do we go about asking professors for more library research components?

    ■ Submit feedback through your “Teaching Evaluations”, suggestions about content can be very helpful in the Teaching Evaluations.

    ■ Engineering: Policy for engineering students. LC McGrath Centre

**Theme: Communication**

● Possibility of having a physical bulletin board to advertise library things – events, resources, near front of library as well as in places where they stand and wait – not out of the way, in places of prominence – eg. Starbucks

● Social media – not following, didn’t know about it, not going to follow – that’s for personal

● TVs – where are they? Wait for long cycle

● TVs ‘advertisements’ (example of Science Technology Centre), wasting time

● Advertising campaign for social media – Carleton Library should be in name

● should be seeing library events, workshops, an overview of what’s happening in the library

● ‘In the news’, not captivating, not engaging, boring
• social media links at the bottom of the page – zone out, not recognizing
• potential for a newsletter the first of every month
• distribute posters across campus
• Zotero and Mendeley – advertise sessions more

Updates

• Google Album for documenting smoking at the front door
  (https://photos.app.goo.gl/KSkdrMmK5BPYu1gF7)
• Some comments from member about notes from last meeting:
  o Library staff need to confront smokers that gather on the accessibility ramps, the stair entrances are bad enough but it becomes an accessibility issue when the ramps are occupied by groups of smokers. I've seen this a few times now.
  o Possible sectioning off of an elevator specifically for accessibility purposes, the elevators are almost always in use by able-bodied folk and are packed full, meaning those with accessibility needs have to wait for an elevator that isn't full to move between levels.
  o Encourage people to use the stairs more! Elevator traffic throughout the middle of each floor is a bit hectic. Stairs are healthier :)

Wrap-up

• Meeting notes sent out for approval by December 4th
• Next meeting: sending out a doodle poll to select final two meetings in winter term – possibly last week of January/first week of February, and last week of February/first week of March. Winter break is February 17-21.

End of the meeting.